

WEEKLY CONSTRUCTION MEETING MINUTES

PROJECT: Brooks Street Paving and Retaining Wall
Morrison Maierle, Project No. 6017.003

DATE: Tuesday April 18, 2023

TIME: 11:00am, on-site

ATTENDEES: Tre LaBossiere, Tim Brugger (M-M); Willie Barnum (WRS)

1. WORK COMPLETED LAST WEEK

- N/A

2. PROJECT SCHEDULE (per Wagner's 4/13/23 schedule)

- This Week
 - Demolition of Existing Surface in the upper parking lot
Not started yet, possibly tomorrow. If not, will begin Monday.
 - Subgrade Prep
Depending on demo, will most likely be pushed to the week of 5/8
- Next week
 - Utility Crossing and Identification
Likely pushed to the following week.
 - Clearing and Grubbing for Wall Site
Willie confirmed this would be the focus next week so the wall installers can get going of 5/1
 - Placing fabric with crushed base
Likely pushed to the following week.

3. SITE / PROJECT DISCUSSION

- Contacts for Site Representatives
Willie is the main contact

4. SUBMITTALS

- Retaining Wall – Submitted and Approved
- Schedule and Traffic Control Plan – Submitted and Remarks Sent Back
Willie confirmed he was pouring over our comments and would get the submittal resubmitted

5. ISSUES / ACTION ITEMS

- Coordination with MDU, Modern and Van Ewing for Various Construction items.
Coordinating with Van Ewing to get back/give Willie information on their work around the site

- Willie asked about storing material on Brooks, M-M to contact County to confirm.
- Discussed the storm sewer work for the County's renovation project, M-M to contact County/Van Ewing to provide plans to Wagner.
- Discussed the location of the upper generator pad and the existing utilities/new drainage features from the County renovation project. Likely an impact w/ the gas line (coordination needed with MDU and Modern Electric).