

## **WEEKLY CONSTRUCTION MEETING MINUTES**

**PROJECT:** Brooks Street Greenspace  
Morrison Maierle, Project No. 6017.002

**DATE:** Tuesday, September 12, 2023

**TIME:** 11:00 am, on-site

**ATTENDEES:** Tre LaBossiere (M-M); Mat Tapani (NU),  
Mike Morris, Ken Muller, Cameron Duff (County);

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### 1. WORK COMPLETED LAST WEEK

- Stem Walls for concrete sidewalks poured

### 2. PROJECT SCHEDULE (according to NU's schedule dated 08/31/2023)

- This Week
  - Sidewalk Prep
- Next week
  - Retaining Wall Construction

### 3. SITE / PROJECT DISCUSSION

- Tre and Mat agreed that the quality of concrete placement for the stem walls of the stairwells was subpar. Mat had informed the group that he had already informed Stonemill of his displeasure with the quality. Tre also informed Mike and Cameron that the stem walls will be buried underground, so there is no need to tear it out and repour it. The portion poured now will not be visible after the grading is completed and block retaining walls installed.
- Tre and Tim informed Mike and Cameron that M-M had received written approval from the city to place the 6" water service line to the county building. Mat also added that NU was working on pricing and would try to get the water line installed as quickly as possible. Cameron wanted to know when Mat planned on starting the water line install so he could alert the county employees to no longer use the second-story door and Mat was shooting for next Monday (9/18). Cameron mentioned that the County had approved the closure of the second story entrance for daily/public use, however it needed to be accessible in case of an emergency. Northern Underground will place signage or caution tape around the perimeter of the site as well as areas where pedestrians will want to walk up from the lower parking lot to access the second-story door.
  - Cameron added that the county will need NU to place hard-packed crushed base over the relaid water service for emergency egress.

### 4. SUBMITTALS

- Block Retaining Wall – Waiting on comments back from ERS (wall designer)

5. ISSUES / ACTION ITEMS

- Coordination with ERS to answer questions that were left on submittal transmittal