August 4, 2020

Renee Obermueller

Sheridan County

224 S. Main Street Ste B1

Sheridan, WY 82801

Dear Ms. Obermueller,

RE: Project Delivery System

The Wyoming Department of Transportation (WYDOT) is subject to the requirements of the Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR 200. As such, 2 CFR 200 requires WYDOT to monitor subrecipients of federal awards and determine whether they are in compliance with federal laws and regulations.

One of the requirements set forth by Congress in 23USC106, is for the pass through entity (WYDOT) to determine that our subrecipients have an adequate project delivery system and sufficient accounting controls to manage Federal-aid funds.

WYDOT wants to ensure compliance with this law, while minimizing the burden on our subrecipients. Our records indicate that it has been 4 years or more since you submitted the attached Project Delivery System and Internal Control Questionnaire which includes many questions about your entity’s project delivery system and other accounting controls. It is WYDOT’s policy to have our subrecipients submit this questionnaire every 4 years or if there are changes in your project delivery or accounting control systems. This questionnaire is required in order to receive Federal-aid funds through WYDOT. Please complete this questionnaire and e-mail to kim.lamb@wyo.gov or mail it to:

Internal Review Services

 WYDOT

 5300 Bishop Blvd.

 Cheyenne, WY 82009

Please answer all questions and do not send any additional information at this time. If additional information is required, you will be contacted by an auditor from WYDOT.

Your prompt attention to this matter is greatly appreciated. Please submit your response by August 17, 2020. If you have any questions, please contact me at 307-777-3895.

Sincerely,

**Kimberly Lamb**

Kimberly Lamb

Principal Auditor