

SHERIDAN POLICE DEPARTMENT DAILY OBSERVATION REPORT



Date:	Shift: Phase:	Total Hours Worked:				
Trainee:	FTO:	DOR:				

A rating of 3 is the minimum acceptable score within each category to meet the standard for solo communication officers. Ratings of either 1 or 5 require an accompanying Narrative Evaluation (bottom of form). Check N/O if behavior is Not Observed or NRT if trainee is Not Responding to Training. Enter Remedial Training Minutes (R/T MIN) as minutes only (e.g., 1 hr, 30 min = 90 min). A completed and signed Narrative Evaluation must be attached.

APPEARANCE

	CATEGORY	1	2	3	4	5	NO	NAR	NRT	REM	TIME
1	GENERAL APPEARANCE										

ATTITUDE / RELATIONSHIPS

	CATEGORY	1	2	3	4	5	NO	NAR	NRT	REM	TIME
2	ATTITUDE & ACCEPTANCE OF FEEDBACK										
3.	PROFESSIONAL COMMUNICATIONS WITH DEPARTMENT MEMBERS.										
4.	PROFESSIONAL COMMUNICATIONS WITH CITIZENS.										

KNOWLEDGE

	CATEGORY	1	2	3	4	5	NO	NAR	NRT	REM	TIME
5.	SPD POLICIES AND PROCEDURES										
6.	STATE AND MUNICIPAL LAWS										
7.	GEOGRAPHY										
8.	SPD SYSTEMS										
9.	UNALLOCATED TIME MANAGEMENT										

SKILLS

	CATEGORY	1	2	3	4	5	NO	NAR	NRT	REM	TIME
10.	RADIO COMMUNICATIONS										
11.	VEHICLE OPERATIONS										
12.	INVESTIGATIONS AND INTERVIEWS										
13.	USE OF FORCE / OFFICER SAFETY										
14.	EQUIPMENT / USE & MAINTENANCE										
15.	REPORT WRITING										

THE MOST ACCEPTABLE AREA OF PERFORMANCE WAS IN CATEGORY NUMBER A specific incident which demonstrates today's performance in this area is: (<i>Mandatory Area</i>)								
THE LEAS NUMBER	T ACCEPTABLE AREA OF PERFORMANCE TODAY WAS IN CATEGORY							
-	cident which demonstrates today's performance in this area is: (Mandatory on shifts agg grade is earned. Leave blank on shifts when all ratings are passing.)							
	CALCENTION OF PERFORMANCE AND COMMENTS cumentation is required for ratings of 1, 2, 6, 7, REM, and NRT.							
CATEGORY#	NARRATIVE/COMMENTS							

Trainee Signature/Date

FTO Signature/Date