

# Sheridan Police Department Policies and Procedures

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25.1 Victim Bill of Rights

- 25.1.1 Wyoming Crime Victim Bill of Rights
- 25.1.2 General Information
- 25.1.3 Required Notification
- 25.1.4 Other Law Enforcement Responsibilities

**Chapter 26. Facilities and Security**

26.1 Police Department Access

- 26.1.1 Employee Access
- 26.1.2 Non Department Employee Access
- 26.1.3 After Hour Lobby Access

26.2 Outdoor Training Facility

- 26.2.1 Facility Information
- 26.2.2 Facility Use

26.3 Interviewing and Processing

- 26.3.1 Interviewing and Processing

26.4 Police Department / City Hall Alarms

- 26.4.1 Fire Alarm System
- 26.4.2 Alarm Response
- 26.4.3 Panic Alarms
- 26.4.4 Training and Familiarization

26.5 Restricted Access

- 26.5.1 Restricted Access
- 26.5.2 Off-Site Communications Equipment
- 26.5.3 Emergency Access

26.6 Key Management (Missing)

- 26.6.1 Electronic Key Management System
- 26.6.2 System Management and Key Access
- 26.6.3 Key Inventory Control and Tracking

**Chapter 27. Fiscal Management**

27.1 Budgeting

- 27.1.1 Budget Responsibility
- 27.1.2 Budget Preparation

27.2 Purchasing

- 27.2.1 Purchasing

### 27.3 Accounting

- 27.3.1 Accounting
- 27.3.2 Confidential Fund Purpose
- 27.3.3 Confidential Fund Expenditures and Accounting
- 27.3.4 Other Cash Funds
- 27.3.5 Bonds

### 27.4 Agency Property

- 27.4.1 Inventory
- 27.4.2 Property Management

### 27.5 Municipal Bond Collections

- 27.5.1 If a citizen shows up to bond an inmate out from the jail
- 27.5.2 If an inmate is held on municipal charges and wishes to bond themselves out
- 27.5.3 Notification and Transfer of Funds

## **Chapter 28. Call Response**

### 28.1 Criminal Investigations

- 28.1.1 Initial Responsibilities
- 28.1.2 Preliminary Investigations
- 28.1.3 Crime Scene Processing
- 28.1.4 Detective Response to Serious Crimes
- 28.1.5 Follow-Up Investigations

### 28.2 Missing Persons

- 28.2.1 General Information
- 28.2.2 Procedures/Responsibilities
- 28.2.3 Missing Children

### 28.3 Child Abduction

- 28.3.1 Initial Response
- 28.3.2 Receipt of Initial Complaint
- 28.3.3 Motivation for Abductions
- 28.3.4 Searches
- 28.3.5 Detailed History
- 28.3.6 Liaison with the Victim's Family
- 28.3.7 Neighborhood Investigations
- 28.3.8 Media Strategies
- 28.3.9 AMBER Alerts or EPA (Endangered Person Alert)

### 28.4 Domestic Violence

- 28.4.1 Enforcing Domestic Violence Law
- 28.4.2 Exceptions to Arrest
- 28.4.3 Documentation
- 28.4.4 Notification to Victim
- 28.4.5 Family Violence Protection Orders
- 28.4.6 Federal Violations
- 28.4.7 Law Enforcement Involved Domestic Incidents

### 28.5 Sexual Assault

- 28.5.1 General Responsibilities
- 28.5.2 Communication Technician Responsibilities
- 28.5.3 Initial Investigation
- 28.5.4 Investigator Responsibilities
- 28.5.5 Evidence
- 28.5.6 Delayed Reporting
- 28.5.7 Child Victims

### 28.6 Check Cases

- 28.6.1 Non-Sufficient Fund (NSF), Closed Account and No Account Check Cases
- 28.6.2 Forgery
- 28.7 Drugs/Vice/Organized Crime (Not yet released)
  - 28.7.1 Responsibilities
  - 28.7.2 Receiving and Processing Complaints
  - 28.7.3 Investigations
  - 28.7.4 Narcotics Enforcement Team
- 28.8 Identity Theft
  - 28.8.1 Response
  - 28.8.2 Assisting the Victim and Prevention
- 28.9 Mental Illness
  - 28.9.1 Recognition of Mental Illness
  - 28.9.2 Interacting with People Who Are Mentally Ill
  - 28.9.3 Emergency Detention
  - 28.9.4 Welfare Check Requests of Mental Health Patients in Crisis (PIC)
- 28.10 Liquor License Enforcement
  - 28.10.1 Licensing
  - 28.10.2 Inspections
- 28.11 Emergency Medical Calls
  - 28.11.1 Emergency Medical Response
- 28.12 Death Investigations
  - 28.12.1 Authority
  - 28.12.2 General Response Procedures
  - 28.12.3 Death Notifications
  - 28.12.4 Dying Declarations
  - 28.12.5 Assistance to Survivors
- 28.13 Citizens Carrying Firearms
  - 28.13.1 Openly Carrying Firearms
  - 28.13.2 Person(s) Who May Legally Carry a Concealed Firearm
  - 28.13.3 Concealed Firearm Permit Application Procedure
  - 28.13.4 Concealed Firearm Carry
  - 28.13.5 Restricted Areas
  - 28.13.6 Response to Calls of People Carrying a Firearm
- 28.14 Alarm Response
  - 28.14.1 Notification of an Alarm
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- 28.15 Civil Situations
  - 28.15.1 Civil Situations and General Civil Standby Procedures
  - 28.15.2 Disputes Over Ownership of Personal Property
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- 28.16 Fire Response and Arson
  - 28.16.1 Response to Fire Scene
  - 28.16.2 Responsibilities
  - 28.16.3 Arson Investigation
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  - 28.17.1 Training
  - 28.17.2 Naloxone Administration
  - 28.17.3 Maintenance and Replacement
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