



Sheridan Police Department  
Policies and Procedures  
8.5 Replaces 103.3  
Chapter 8 – Employee Conduct  
Section 5 – Harassment, Attendance, and Political Activity

Date: January 1, 2013  
Updated: 11/08/2021

Signature:

Harassment, attendance and political activity are regulated by city policy.

**8.5.1 Harassment**

- A. The Sheridan Police Department is committed to providing equal employment opportunities and preventing harassment.
- B. Equal employment policy is found in the City of Sheridan Employee Handbook.
- C. Harassment policy is found in the City of Sheridan Employee Handbook.
- D. Reporting and investigative procedures are found in the City of Sheridan Employee Handbook.

**8.5.2 Attendance**

- A. The work period is established in the City of Sheridan Employee Handbook.
- B. Employees are expected to report for duty on their assigned shifts except when injury, illness, or emergency situations prevent them from doing so. Employees shall report for duty at the time, place, in the attire, and with the equipment specified by department orders, superior officer, or department schedules.
- C. Employees shall notify their direct supervisor, or the supervisor on duty, when they are absent from work

**8.5.3 Political Activity**

- A. Employees shall not engage in political activities or services of any nature during those hours in which they are employed by the police department. No officer should attempt to influence the vote of any person for any candidate for public office while on duty.
- B. Employees shall avoid even the appearance of conflict between public duties and private interests. An example of a conflict would be the parking of your marked police department vehicle in front of your home, which also displays political signage.
- B. Other requirements/restrictions involving political activity are contained in the City of Sheridan Employee Handbook.